

USI STUDENT INFORMATION

Continuing Students

Training Administrator to send this Info together with the USI Privacy Notice to ALL CONTINUING students (enrolled before 01.01.2015), including enrolments in individual unit courses.

Unique Student Identifier (USI)

From 1 January 2015, all new and existing students are required to obtain a Unique Student Identifier (USI).

Students are advised that without a USI GEST will not be able to issue you with a certificate or statement of attainment upon successful completion of your course.

What is USI?

A USI is a reference number made up of numbers and letters that gives students access to their USI account. A USI will allow an individual's USI account to be linked to the National Vocational Education and Training (VET) Data Collection allowing an individual to see all of their training results from all providers including all completed training units and qualifications (from 2015 onwards).

The USI will make it easier for students to find, collate and authenticate their VET achievements into a single transcript. It will also ensure that students' VET records are not lost.

How to obtain your USI?

The USI will be available online and at no cost to the student.

You may already have your USI, if you've completed any vocational training from 1 Jan 2015. In this case, you don't need to obtain a new one; you just have to provide it to GEST.

There are two ways to obtain your USI, if you don't have one:

- You obtain it yourself online and provide it to GEST within one month from the date you have been notified by GEST; or
- You authorise GEST to obtain your USI on your behalf

If you have your own USI, you must email it to Darlene at frontdesk@gest.com.au

To enable GEST to obtain your USI, you must sign and return the attached USI Privacy Notice.

If you are a fee-for-service student, you must also provide one piece of ID so GEST can obtain or verify your USI. Once your USI has been obtained or verified, your ID document will be securely destroyed.

Please refer to the below website for more information on USI.

<http://usi.gov.au/About/Pages/default.aspx>